

*Minutes not formally approved until Regular Board Meeting on September 3, 2019*

Village President Patricia Tiarks called the Board Meeting to order at 7:00 PM at the Village Hall Board Room.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Village President Patricia Tiarks, Trustees, Thomas Sardina, Mark Holdmann, Michael Thew and Jerry Orvis

Excused: Trustees William Benjamin (On Phone) and

Also present: Administrator Kayla Chadwick and Chief David Wentlandt

PERSONS DESIRING TO BE HEARD: Teri Stegemeyer, 4719 N. 127 Street, she recommended to the Board that they should vote for Malia L. Chow for Trustee because she is a home owner/business owner and volunteers in the community.

CONSENT AGENDA:

- 1) July 16, 2019 Regular Meeting Minutes and August 14, 2019 Special Village Board Strategic Meeting Minutes
- 2) Current Invoices
- 3) July Statement of Revenues and Expenditures
- 4) Applications for Alcohol Beverage Licenses – SCOOPS, 4753 N. 124 Street, Brett Mimosa LLC
- 5) Applications for Licenses to Sell Soda Water – SCOOPS. 4753 N. 124 Street
- 6) Bartender License: NONE
- 7) July Monthly Department Reports
- 8) Resolution 19-08; an Existing Employer Update Resolution Wisconsin Public Employers' Group Health Insurance Program.
- 9) Data Processing Services Property Tax Assessment and Billing contract for January 1, 2020 through December 31, 2021.
- 10) Resolution 19-09; Honoring and Expressing Appreciation to Marc VanGompel for his years on service on the Village Board.

Motion by Thew, seconded by Sardina to adopt the consent agenda. Motion carried unanimously. Trustees Orvis and Holdmann abstained.

COMMUNICATIONS – None

COMMITTEE REPORTS

Building Board

Trustee Sardina reported the following Occupancy permit was approved:

- a. Top Stitch, 12614 W/ Hampton Ave.

Trustee Sardina reported the following Building permits were approved:

- a. New Wall Sign, 12614 W. Hampton Ave.
- b. Replacement shed, 5018 N. 127 Street
- c. New window decals on windows/door, 12521 W. Hampton Ave.
- d. Egress window, 12624 W. Cameron Ave.
- e. New Sign, 5140 N. 125 Street

Finance Committee

Trustee Thew reported the current invoices were reviewed and approved. Trustee Thew reported the July Statement of Revenues and Expenditures were approved.

Park & Recreation Committee

Trustee Orvis reported on Softball league, Fall softball starts in September for 8 weeks and more Fall events are being planned.

Library Board

Trustee Sardina reported the Library Board met on August 13, 2019. Trustee Sardina reported on various items, including the Library Budget and Programs.

REPORT OF THE ADMINISTRATOR: Administrator Chadwick reported on road/DPW construction and 2020 Budget.

### PUBLIC HEARINGS

- A) Public Hearing on a Large Gathering Permit for Shaun Bowe for the Hot Rods on Hampton Event on Sunday, September 8, 2019 in accordance with Section 30-303 of the Municipal Code.

The Public Hearing opened at 7:06 PM.

There were no comments.

The Public Hearing closed at 7:06 PM.

- B) Public Hearing on a Conditional Use Permit for a dog training facility. No boarding or grooming services, dogs will not be left overnight at 5202 N. 126 Street, pursuant to Article V, Section 54-358 (2) of the Village of Butler Municipal Code of Ordinances. The property is Zoned M-1, Industrial District.

The Public Hearing opened at 7:06 PM.

There were no comments.

The Public Hearing closed at 7:07 PM.

### NEW BUSINESS

- A) Presentation of the 2018 Audited Financial Statements by Wendi Unger.
- B) Motion by Orvis; second by Sardina to approve the Large Gathering Permit for Shaun Bowe for Hot Rods on Hampton on September 8, 2019. Motion carried unanimously.
- C) Motion by Sardina; second by Thew to approve a Conditional Use Permit for a dog training facility. No boarding or grooming services, dogs will not be left overnight at 5202 N. 126 Street, pursuant to Article V, Section 54-358 (2) of the Village of Butler Municipal Code of Ordinances. The property is Zoned M-1, Industrial District. Motion carried unanimously.
- D) Motion by Orvis; second by Thew to approve a request from Shaun Bowe for an exemption from 4-131(1) (b) of the Municipal Code regarding Outside Consumption of Alcoholic Beverages for the Hot Rods on Hampton Event on September 8, 2019 for the hours of the event only. Motion carried unanimously.
- E) Motion by Thew; second by Sardina to approve a Request from Shaun Bowe for an extension of premise for Bottoms Up in conjunction with the Hot Rods on Hampton Event on September 8, 2019. Motion carried unanimously for the hours of the event only.
- F) Motion by Thew; second by Sardina to approve a Request from Cardinal Club II, LLC to set up booth to sell beverages (Soda, Water, Beer and Bloody Mary's) during the Hot Rods on Hampton event on September 8, 2019 and an extension of premise for same event for the hours of the event only. Motion carried unanimously.
- G) Motion by Orvis; second by Holdmann to approve a contract with Aurora Health Care for an Employee Assistance Program. Motion carried unanimously.
- H) Motion by Tiarks; second by Holdmann to approve appointment of Thomas Sardina as President Pro Tem in accordance with Section 2-59 of the Village of Butler Municipal Code. Motion carried unanimously.
- I) Motion by Orvis; second by Thew to approve 2019 Halloween Trick or Treat Hours on Saturday, October 26, 2019 from 3:00 PM – 6:00 PM. Motion carried unanimously.
- J) Motion by Holdmann; second by Orvis to approve a Side Letter of Agreement between the Village of Butler and the Butler Professional Police Association Local No. 312 with regard to Lateral Transfers. Motion carried unanimously.
- K) Interviews of candidates to fill the Vacant Unexpired Term of Village Trustee.
- L) Motion by Holdmann; second by Benjamin to appoint Malia Chow to fill the Vacant Unexpired Term of Village Trustee. Holdmann and Benjamin voted yes, Tiarks, Thew, Sardina and Orvis voted no.

Motion by Thew; second by Sardina to appoint Paul Kasdorf to fill the Vacant Unexpired Term of Village Trustee. Tiarks, Thew, Sardina, Orvis, and Benjamin voted yes. Holdmann opposed.

CLOSED SESSION

The Board may consider convening into Closed Session pursuant to Section 19.85(1) (c) to consider employment, promotion, compensation or performance evaluation of any public employee.

Items of Discussion:

1. Village Administrator Evaluation
2. 2019 Non-Represented Employee Wages

Motion by Sardina; second by Thew to adjourn into Closed Session. Motion carried unanimously. The Board went into Closed Session at 8:20 PM.

OPEN SESSION

Motion by Thew; second by Holdmann to return to Open Session at 9:00 PM. Motion carried unanimously. No action was taken.

ADJOURNMENT

Motion by Sardina; second by Holdmann to adjourn. Motion carried unanimously. The meeting was adjourned at 9:01 PM.

Submitted by:  
Kayla Chadwick  
Village Administrator/Clerk

Approval Date: \_\_\_\_\_  
Correction/Amendment

